



ST.ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognised under 2(f) UGC Act 1956, New Delhi)
GORANTLA, GUNTUR – 522034, A. P

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criteria: I

Metric: 1.1.1



Criterion –I

1.1.1 Curriculum Planning and Implementation

College Meeting Minutes 2020-21

Staff Meeting

DATE

Venue - ~~GANAM~~ ANAM Block (Conference room)

Date - 4-7-2020

Timings - 10 AM

AGENDA

1. Continuation of Admission
2. Creation of What's app group to the Students
3. Conduction of Online classes
4. Preparation of Online time table & work lands.
5. Commencement of Semester - II Online classes to MCA & MBA Students

A Staff meeting was conducted by Principal & Correspondent Fathima Rani.P with all the faculty members of U.G & P.G at 10. Am on 4-7-2020 in Conference room at new GANAM Blocks. The meeting was started with scripture reading and Prayer. Principal Dr. Sr. Fathima Rani.P offered invoking God's Blessing and thanked God Almighty for keeping all the families of the faculty safe & healthy during the pandemic Covid-19 time.

The Admission desk duty that were started from 29-6-2020 are in continuation in the month of July too. The principal had advised the concerned faculty to follow all the preventive measures of Covid-19 while issuing the applications and counselling to the parents of 1st year U.G Courses.

The professional P.G faculty are advised to conduct II Semester Online classes to

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II MBA & MCA the students through Zoom app and advice them to attended the classes regularly.

Principal had advised all HOD's of all the Departments to Create What's app groups to all II & I year groups of the U.G & P.G programme and inform the C.R's of each group to include every students phone number with their name. The online classes for 5th Semester of 3rd B.Sc & B.Com Courses had commenced from 6th July 2021 & 3rd Semester Classes to the students of 2nd B.Sc / B.Com from 7th July Onwards. The Online Classes were Started with the blessing of Principal and advising all the students to Participate in Online classes without fail and also pay attention to 'the Teaching'.

The Principal had advised HOD's of all Department of Both Professional P.G & U.G Courses to prepare Online timetables for all subjects of 5th and 3rd Semester and also Online work Loads for each faculty members and Submit them to the principal.



Dr. S. Fatima, *[Signature]*
PRINCIPAL 4/7/2020
St. Ann's College for Women
GORANTLA, GUNTUR

S.No.	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	Ridhorn
02	Mrs. J. Prameela Rani	Pr
03	Mr. Ch. Rama Rao	Ch
04	Dr. J. Pratap Reddy	JPR
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. P. Rajeswari	P. Rajeswari
07	Mrs. M. Usha Rani	Usha
08	Mrs. G. Suroja	G. Suroja
09	Mrs. K. Vidyahari	K. Vidyahari
10	Mrs. P. Sandhya	P. Sandhya
11	Mrs. M. P. Praveena	P. Praveena
12	Mrs. G. Anitha Bhanu	AnB
13	Mrs. T. Adilakshmi	T. Adilakshmi
14	Sr. Margaret Priyanka	Sr. Margaret Priyanka
15	Mrs. B. Joyce	Bm
16	Mrs. K. Swathi	K. Swathi
17	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
18	Mr. D. Simon	Simon
19	Mrs. D. Sandhya Rani	D. Sandhya Rani
20	Mr. S. M. Subani	S. M. Subani
21	Mrs. M. Anjana Devi	M. Anjana Devi
22	Mr. K. Anand Kumar	K. Anand Kumar
23	Miss. P. Pujitha	P. Pujitha
24	Miss. T. Tharshi	T. Tharshi
25	Mrs. B. Ranjitha	B. Ranjitha
26	Mrs. K. Pavani	K. Pavani
27	Mr. G. Bala Show Reddy	G. Bala Show Reddy
28	Mrs. D. Anitha	D. Anitha
29	Mrs. D. Swarana Charani Rai	D. Swarana Charani Rai
30	Mrs. B. Usha Rani	B. Usha Rani
31	Mrs. P. Prameela	P. Prameela
32	Mrs. J. Durga Bhavani	J. Durga Bhavani

DATE

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S.No	Name of the lecturer	Signature
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33.	Mrs. D.V. Ramanamma	
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D.V.R.

34.	Mrs. J. Jyothi.	
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J. Jyothi

35.	Mrs. G. Radhika	
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Radhika

36.	Dr. P.L. Narasimha Rao	
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P.L.N.

37.	Mrs. G. Yashodhara	
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Staff Meeting

DATE

Venue - Conference Room
Date - 29-9-2020
Time - 10 AM

Agenda

1. Following Safety measures of Covid-19.
2. Continuation Online classes.
3. Commencement of ANU II Semester Examinations for I MBA.

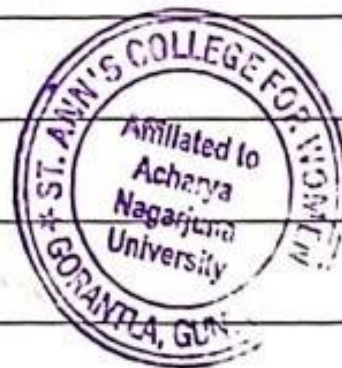
Meeting had started with Bible reading and Opening prayer was offered by Principal & Correspondent Dr. Sr. Pallima Rani P., Thanking the God Almighty for protecting all the staff members and Continuing Education process through Online mode, She invoked the Blessing of God on all the Students with wisdom & understanding the Online teaching.

The Principal had advised the Staff to follow Corona virus Safety measures to prevent the spread of pandemic Covid-19. She instructed all the faculty to take protein rich food to combat the weakness due to the viral infection & to Boost their immunity power.

Due to extension of lockdown II phase, an order was issued by the Central Government. Schools & Colleges Continued Closure but Continue the Online classes. The schools adopted Online classes made through Television.

While the colleges adopted Zoom app, Google meet links, etc. The Principal of the college advised the faculty to continue the conduction of online classes through Zoom app as per the prepared time table.

The principal had informed the faculty of professional P.G. Courses about the commencement of AND I Semester Examination for I NBA Students. The faculty are advised to prepare the students by encouraging them to have thorough revision.



Dr. S. Festina Rani
PRINCIPAL 29/9/2020
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the Lecturer	Signature
01.	Mrs. R. Sharon Rose	Rdhen
02.	Mrs. J. Prameela Rani	am
03.	Mr. Ch. Rama Rao	Ch. Rama Rao
04.	Dr. J. Pratapa Reddy	K. Vanaja
05.	Mrs. K. Vanaja	P. Rajeswari
06.	Mrs. P. Rajeswari	ndy
07.	Mrs. M. Usha Rani	G. Saroja
08.	Mrs. G. Saroja	kw
09.	Mrs. K. Vickaharu	P. Sandhya
10.	Mrs. P. Sandhya	P. Praveena
11.	Mrs. M.P. Praveena	AnB
12.	Mrs. G. Anitha Bhanu	A. Anitha
13.	Mrs. P. Adi Lakshmi	Sr. Margaret Priyanka
14.	Sr. Margaret Priyanka	Don
15.	Mrs. B. Joyce	K. Swathi
16.	Mrs. K. Swathi	G. Vijaya Lakshmi
17.	Mrs. G. Vijaya Lakshmi	Simonn
18.	Mr. D. Simon	D. Sandhya Rani
19.	Mrs. D. Sandhya Rani	Smk
20.	Mrs. S.M. Subani	M. Anjana Devi
21.	Mrs. M. Anjana Devi	K. L. S.
22.	Mr. K. Anand Kumar	P. Pujitha
23.	Miss. P. Pujitha	T. Jhanvi
24.	Miss. T. Jhanvi	B. Ranjitha
25.	Mrs. B. Ranjitha	K. Pavani
26.	Mrs. K. Pavani	Chd
27.	Mr. G. Bala Show Reddy	D. Anitha
28.	Mrs. D. Anitha	D. L. S.
29.	Mrs. D. Swarna Charani Rai	B. Usharani
30.	Mrs. B. Usha Rani	Rm
31.	Mrs. D.V. Ramacamma	P. Prameela
32.	Mrs. P. Prameela	

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S.No.	Name of the lecturer	Signature
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33.	Mrs. J. Durga Bhavani	J. Durga Bhavani
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34.	Mrs. J. Jyothi	J. Jyothi
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35.	Mrs. G. Radhika	Radhika
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36.	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
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37.	Mrs. G. Yashodhara.	
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General Staff Meeting

DATE

Venue - Conference room

Date - 2 Jan 2021

Timings - 10 AM

AGENDA

1. Review of Completion of Syllabus
2. Admission process of MBA for non-professional Under Graduate Programme.

Principal & Correspondent Dr. Sr. Fathima Rani . P had conducted a meeting with HOD's of all Department's on 2nd Jan 2021 in Conference room. The meeting had started with Opening prayer invoking God's Blessings on all staffmembers & Students and praying for the protection from pandemic Covid 19 & giving Good health to all the staff and their families.

Principal Dr. Sr. Fathima Rani . P had reviewed the completion of syllabus for 5th Semester students by blended mode of online & offline teaching by the faculty of each Department.

Principal advised the HOD's to verify the Conduction of classes by the Concerned faculty of their Departments and to instruct them to complete the Syllabus in Stipulated time.

The HOD's are also advised to complete the principal classes if they are conducted in coming February 2021. The HOD's of 1st year U.G Courses are advised to follow Online mode of Admission as per APSTHE guidelines (Andhra Pradesh State Higher Education Council)

DATE

in given admission process of OAMDC
for non-professional Under graduate programme



Dr. S. Fatima Huss

PRINCIPAL 2/1/2021

St. Ann's College for Women
GORANTLA, GUNTUR

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Staff Meeting

DATE

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Venue - Conference meeting
Date - 18 - Feb - 2021
Timings - 10:00 AM

Agenda

1. Internal practical examination.

A Staff Meeting with HOD's of all Science departments was organized by Principal & Correspondent Dr. Sr. Fatima Rani. P on 18th February 2021 at 10:00 A.M in Conference hall, all to discuss about conduction of internal practical examination.

The Meeting was started with Bible Reading, Principal Dr. Sr. Fatima Rani. P offered prayer in invoking God's blessings on Staff and students. She prays god for helping the college staff to complete the syllabus on time.

Because of Covid-19 Pandemic the academic year was very much disturb, but the offline classes for I, II & III UG Courses and I & II professional PG programmes, were continue from November 2020. The theory and practical classes were regularly held in offline mode and syllabus could be completed in stipulated time.

The HOD's of all Science departments (Physical and life sciences) were instructed to give proper practice for all practicals. They were instructed to prepare Time-tables without any overlapping and inconveniences
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among the departments for the A.N.U Internal Practicals Examinations and submit them to the principal. The

The above practice examinations were scheduled to be conducted by the end of Feb 2021. The staff were also advised to instruct the students to submit the records of concerned subjects for verification and certification.

The meeting concluded with prayer by one of the staff members.



D. S. Fortuna
PRINCIPAL 18/2/2021
St. Ann's College for Women
GORANTLA, GUNTUR

DATE

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S.No	Name of the Lecturer	Signature
01	Mrs. R. Sharon Rose (Vice principal)	Rohini
02	Mrs. J. Prameela Rani (HOD)	Am
03	Mrs. J. Adhi Lakshmi (HOD)	I. Adhi Lakshmi
04	Dr. J. Pratapa Reddy (HOD)	Pratapa
05	Mr. CH. Rama Rao (HOD)	R
06	Mrs. K. Vanaja (HOD)	K. Vanaja
07	Mrs. P. Rajeswari (HOD)	P. Rajeswari
08	Mrs. M. Usha Rani (HOD)	Usha
09	Mrs. K. Vidyadhar (HOD)	K. Vidyadhar
10	Mrs. G. Anitha Bhanu (HOD)	Anitha
11	Mrs. B. Joyce (HOD)	B. Joyce
12	Mrs. G. Radhika (HOD)	Radhika

Staff Meeting

DATE

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Venue : Conference Hall.

Date : 23 - April - 2021

Time : 10:00 A.M

Agenda

1. Online and offline Time-tables and work loads.
2. Commandment of classes for final and second year students of IV and VI Semesters.

The staff meeting was convened by Principal Dr. Sr. Fatima Rani. P with all the staff members of UG on 23rd April 2021 at 10:00 A.M in conference hall, all to discuss above agendas.

The Meeting was started with Bible reading followed by prayer offered principal Dr. Sr. Fatima Rani. P thanking god for the safety and security given to all the staff and students and interceding god to bless the offline and online mode teaching for VI & VII Semesters.

The principal instructed the HOD's of all the departments to prepare online and offline time-tables and work rules of all the faculty of concerned subjects and submit them to the Principal by 24th April 2021.

But due to spread of Delta-virus in the second wave of COVID-19 Pandemic the education institutions were closed due to lockdown. So, the staff were advised to continue the online classes as per the schedule in the prepare timetable for VI & VII Semesters to II & III B.Sc / B.Com students.

S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	R. Sharon
02	Mrs. J. Prameela Rani	J. Prameela
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pralapa Reddy	J. Pralapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	K. Vidyadhari
09	Mrs. P. Sandhya	P. Sandhya
10	Mrs. M.P. Praveena (on leave)	P. Praveena
11	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
12	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
13	Mrs. B. Joyce (on leave)	B. Joyce
14	Mrs. K. Swathi (on leave)	K. Swathi
15	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
16	Mr. D. Simon	D. Simon
17	Mr. S.M. Subani	S.M. Subani
18	Mr. K. Ananada Kumari	K. Ananada Kumari
19	Mrs. B. Ranjitha	B. Ranjitha
20	Mr. G. Bala Show Reddy	G. Bala Show Reddy
21	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
22	Mrs. B. Usha Rani	B. Usha Rani
23	Mrs. D.V. Ramanama	D.V. Ramanama
24	Mrs. P. Prameela	P. Prameela
25	Mrs. J. Durga Bhavani	J. Durga Bhavani
26	Mrs. K. Sandhya	K. Sandhya
27	Mrs. L. Mary Anusha	L. Mary Anusha
28	Mrs. G. Radhika	G. Radhika
29	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
30	Mrs. G. Yashodhara	G. Yashodhara

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Staff Meeting

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Venue : Conference call, New gnanam Block.

Date : 7 - June - 2021

Time : 10:00 A.M.

Agenda

1. Result analysis of III & V semesters remedial classes for low achievers.
2. Conduction of offline classes.
3. Appreciation of 100% results.
4. Blended mood of online and offline.

A General staff meeting was conducted by Principal and Correspondent Dr. Sr. Fatima Rani. P with all staff members on 7th June 2021 at 10:00 A.M in conference call of new gnanam block.

The meeting was started with bible reading.

A prayer was made by principle Dr. Sr. Fatima Rani. P invoking god's blessed on staff and students and also thank the god for providing safety and security during the lockdown period due to the spread of Delta-Virus of second phase of Covid-19 Pandemic.

The results of III & V semesters of II & III B.Sc/B.Com students was released by A.N.U in the first week of June 2021.

The staff were advised through what's up message to the staff meeting with the result analysis report of III & V semesters of II & III B.Sc & B.Com courses. The HOD's were asked to submit the same to the principal on 7th June 2021. The principal appreciated the faculty and incharge lecturers who secure classmate

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100% results in there concerned subjects.
Principal Dr. Sr. Fatima Rani. P suggested the faculty
to take up remedial classes either in online
or offline mode to all low achievers in
the concerned subjects.

AS the lockdown was in continuation
the staff were advised continue the offline
class of the IV & VI Semester to II & III B.Sc/
B.Com Students by online mode of teaching.



Dr. Sr. Fatima Rani
PRINCIPAL 7/6/2022
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the lecturer	Signature
01	MRS. R. Sharon Rose	<u>Rohina</u>
02	MRS. J. Prameela Rani	<u>Pr</u>
03	Mr. Ch. Rama Rao	<u>Ch</u>
04	Dr. J. Pratapa Reddy	<u>J. Pratapa Reddy</u>
05	MRS. K. Vanaja	K. Vanaja
06	MRS. M. Usha Rani	<u>Usha</u>
07	MRS. G. Saroja	G. Saroja
08	MRS. K. Vidyadhari	<u>K. V.</u>
09	MRS. G. Anitha Bhanu	<u>Anitha</u>
10	MRS. J. Adi Lakshmi	J. Adi Lakshmi
11	MRS. B. Joyce (on leave)	B. Joyce
12	MRS. K. Swathi (on leave)	K. Swathi
13	MRS. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S.M. Subani	S. M. Subani
16	Mr. K. Ananada Kumari	K. Ananada Kumari
17	MRS. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	<u>G. Bala Show Reddy</u>
19	MRS. D. Swarna Charani Rai	D. Swarna Charani Rai
20	MRS. B. Usha Rani	B. Usha Rani
21	MRS. D. V. Ramanama	D. V. Ramanama
22	MRS. P. Prameela	P. Prameela
23	MRS. J. Durga Bhavani	J. Durga Bhavani
24	MRS. K. Sandhya	K. Sandhya
25	MRS. L. Mary Anusha	L. Mary Anusha
26	MRS. G. Radhika	G. Radhika
27	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
28	MRS. G. Yashodhara	G. Yashodhara

DATE

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and members to prepare the time table for the conduction of Mid term examinations for IV & VI Semester to II & III B.Com & B.Sc students from 14th to 17th July 2021.

The profession PG faculty of department of were instructed to prepare I M.BA students with good revision for comin A.N.U I Semester examination of I M.BA course.



Dr. S. Fatima Raza
1/7/2021
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No

Name of the lecturer

Signature

01	Mrs. R. Sharon Rose	Rehman
02	Mrs. J. Prameela Rani	Pr
03	Mr. Ch. Rama Rao	R
04	Dr. J. Pratapa Reddy	JP
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	Usha
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	KV
09	Mrs. G. Anitha Bhanu	AB
10	Mrs. J. Adi Lakshmi	P. Adilakshmi
11	Mrs. B. Joyce	Bom
12	Mrs. K. Swathi (on leave)	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S.M. Subani	Sk
16	Mrs. K. Ananada Kumari	K. K. C.
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Shew Reddy	Ces
19	Mrs. D. Swarna Charani Rai	D. L. M.
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	P. D. M.
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary
26	Mrs. G. Radhika	Radhika
27	Dr. P.L. Narasimha Rao	P. Narasimha Rao
28	Mrs. G. Yashodhara	G. Yashodhara